

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

December 29, 2015

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, DECEMBER 29, 2015 AT 11:15 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the December 14, 2015 and December 21, 2015 Potter County Commissioners' Court meetings.
2. **BUDGET AMENDMENT:** To consider and act upon approving budget amendments for the 2015-2016 fiscal year. [Hood]
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of December 9, 2015 through December 21, 2015. [Hood]
4. **TREASURER'S REPORT:** To recognize the Monthly Treasurer's Report. [Jennings]
5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
6. **AFFORDABLE CARE ACT:** To consider and act upon an amendment to our employee administration agreement between Potter County and CSCD to conform with provisions of the Affordable Care Act to allow for year-end reporting under existing EIN with specific language to follow. [CSCD, Holland, Hood]
7. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary. [Holland, Murguia]
8. **TAX OFFICE:** To consider and act upon tax refunds for over-payment of taxes. [Aylor, Hood]
9. **SALE OF PROPERTY:** To consider and act upon the sale of property located at 210 N. Monroe Street to Leidy Noguez Fonseca for \$9,960.00 as a private sale. Payment has been received. [Aylor]
10. **ELECTIONS:** To discuss and approve the following for the March 1 Primary Election.
 - A. Order Appointing Early Voting Election Judges and Alternate Judges; Establishing Hours of Operation for the Early Voting Polling Places; and Establishing the Maximum Number of Clerks for the March 1, 2016 Primary Election;

- B. Order Appointing Early Voting Ballot Board Judge and Signature Verification Committee Judge; and Establishing the Maximum Number of clerks for the Early Voting Ballot Board and Signature Verification Committee;
 - C. Appointment of the officers for Central Counting Station for the March 1, 2016 Primary Election.
 - D. To sign the letter to the Secretary of State for Potter County to achieve “successful” status as a Vote Center County in Texas.
- 11. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation. [Murguia].
- 12. **POTTER COUNTY BAIL BOND BOARD – DESIGNATION OF COUNTY COURT AT LAW MEMBER:** To designate the Potter County Court at Law judge who will serve on the board for 2016. [Kemp]
- 13. **ATTORNEY GENERAL OPINION KP-0047-PROHIBITION OF FIREARMS IN COUNTY BUILDINGS:** To hear a report on the Texas Attorney General’s opinion on excluding firearms from county buildings and to take any action necessary. [Kemp]
- 14. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
- 15. **ELEVATOR MAINTENANCE CONTRACT:** To consider and act upon extending an elevator maintenance contract with ThyssenKrupp Elevators for an additional two years beginning 2/1/16 through 1/31/18. Contract terms and pricing as per TCPN Contract #R150801. [Purchasing, Ward]
- 16. **EQUIPMENT PURCHASE:** To consider and act upon the purchase of a communications tower for Fire Station #3 from Tower Service Company in the amount of \$44,409.37. Funds are budgeted in the 2015/2016 fiscal year. [Patrick, Purchasing]
- 17. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - A. **Road and Bridge Department:**
 - i. The termination of David Ferguson as Equipment Operator I effective December 11, 2015.
 - ii. The transfer of Charles Ledbetter from Maintenance Tech to Equipment Operator I as a replacement for David Ferguson effective December 14, 2015.

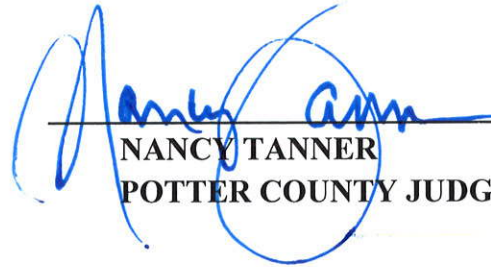
- iii. The hiring of Andy Wright as Maintenance Tech as a replacement for Charles Ledbetter effective December 17, 2015.
- iv. The transfer of Jeff Nemoede as Maintenance Tech to Crew Leader as a replacement for Amador Jaramillo effective December 14, 2015.
- v. The hiring of Brinten Powell as Maintenance Tech as a replacement for Jeff Nemoede effective December 17, 2015. [Ysaguirre]

B. Maintenance and Facilities

- i. The resignation of Charles Thrasher as Lead Groundskeeper effective January 3, 2016. [Head]
- ii. The transfer of Matthew Albright as Lead Groundskeeper as a replacement for Charles Thrasher effective January 1, 2016. [Head]
- iii. The transfer of Nicholas Wade Leathers as Groundskeeper I as a replacement for Matthew Albright effective January 1, 2016. [Head]

- 18. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
- 19. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
- 20. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
- 21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



**NANCY TANNER
POTTER COUNTY JUDGE**